

**UCLA Graduate Students Association
James LuValle Distinguished Service Award**

Purpose

The purpose of the GSA James LuValle Distinguished Service Awards is to acknowledge those faculty, staff and administrators who have served the needs of graduate students above and beyond what is expected. The Award is named after James LuValle the first Graduate Students Association President for his service and dedication in forming the UCLA GSA.

Award Categories

The following shall be the selection categories to be considered for the Awards:

- ✓ GSA James LuValle Distinguished Service Award for Faculty
- ✓ GSA James LuValle Distinguished Service Award for Administrator
- ✓ GSA James LuValle Distinguished Service Award for Staff

Only one person shall be selected to receive the Award in each category per year. For the purpose of this award, the following definitions apply. Faculty are specific faculty members who are currently advising graduate students. Staff are non faculty who may work within a department or university unit. Administrators are individuals who include Department Chair, Center Directors, and anyone carrying a title such as Assistant Vice Chancellor and similar titles.

Awards and/or Recognition

The recipients of the Awards shall be presented during a special GSA awards ceremony. Letters of recognition are to be sent not only to the recipients but also to Graduate Division. Faculty receiving an award will have a letter sent to the Academic Senate. Staff receiving an award will have a letter sent to the Staff Assembly.

Nomination of Candidates

All eligible individuals must be nominated by a graduate student who was acquainted with their activities during the relevant academic school year. Nomination forms shall be made available through the GSA and provide space to define the activities or contributions of a candidate that served graduate students during the applicable academic year. Letters of recommendation would be welcomed but not considered essential to completing the nomination form. Only individuals shall be eligible – not a group of individuals, employees, etc.

Selection Criteria

Nomination forms for candidates in each selection category shall be grouped by category and a single individual is to be chosen for each category. Selection of an individual for an Award is based on:

- ✓ Service(s) performed for the graduate student population
- ✓ Issues(s) addressed that affect the graduate student population
- ✓ Effectiveness of communicating the concerns and positions of graduate students
- ✓ Effectiveness of communicating the concerns and positions of others to graduate students

Selection Process

The outgoing GSA officers will be responsible for selecting the award recipients.

**UCLA Graduate Students Association
James LuValle Distinguished Service Award**

Application

Candidate's Name: _____

Department/Unit: _____

Campus Address: _____

Campus Phone: _____

Email: _____

Position: (circle one) Faculty Staff Administrator

Nominator's Name: _____

Nominator's Email: _____

Please attach NO MORE than a 2 PAGE description of the candidate's service to graduate students. Please elaborate on the selection criteria listed on page one of the application.

Return this application to the Graduate Students Association in Kerckhoff Hall Room 316 by April 26, 2002. If you have questions, please contact the GSA President at 310-206-8514 or pres@gsa.asucla.ucla.edu.