

4. FORUM

4.1 Structure

4.1.1 The Forum shall be the executive committee of the GSA by authority delegated by the Assembly. The Forum may act on behalf of the GSA on any matter not specifically reserved to the Assembly. All actions of the Forum shall be subject to disapproval by the Assembly (Article V, Section A of the GSA Constitution).

4.1.2 The Chair of the Forum shall be the GSA Vice President-Internal Affairs.

4.1.3 The membership in the Forum shall consist of all Delegates selected to fill Designated Delegate positions by the Council or Student Interest Organizations to which they belong who have been seated by the GSA Vice President-Internal Affairs. The GSA Officers and Cabinet members shall be ex-officio, non-voting members of the Forum.

4.1.4 A Council or other organization sending Delegates to the Forum may elect any number of Delegate Alternates in accordance with its established procedures. In the event of a conflict concerning representation at a Forum meeting, the Chair of the Forum shall decide who will vote for that Council with appeal to the Forum.

4.1.5 Alternates may replace Delegates or other Delegate Alternates and vice versa during the course of a meeting. The Chair of the meeting must be notified of the change. When such a change occurs while a motion is pending, the new member is disqualified from voting on that motion unless he/she has been present for a majority of the discussion.

4.1.6 It is the responsibility of a Delegate to insure representation of his/her Council at Forum meetings.

4.2 Authority

4.2.1 The Forum shall have legislative authority over all GSA matters with the following exceptions: any legislation passed by general referendum or by Assembly action is binding on the GSA and is final as to the Forum; any matter pending before the Assembly, or as to which the Assembly has indicated its intent, as is described in Section 3.2.1 above, to pre-empt Forum consideration is removed from the authority delegated to the Forum while the action is pending; and any matters reserved to the Assembly or other GSA board or committee by the Constitution of the GSA or by other provisions of these Codes.

4.2.2 Notwithstanding Section 4.2.1 above, the Forum may render its opinion on any matter or make a recommendation regarding any matter unless expressly precluded from so acting by Assembly actions or by provisions contained elsewhere in these Codes.

4.3 By-Laws

The following are the bylaws of the different GSA Bodies as defined in the GSA Constitution and Codes. Creation and revision of bylaws that pertain to an individual

organizational entity or committee shall be at the discretion of that entity or committee. Inclusion of bylaws in these Codes shall be at the discretion of the GSA Forum.

Forum

1. Agendas and Packets

1.1. Regularly Scheduled Forum Meetings

1.1.1. The packet for any regularly scheduled Forum meetings shall include the agenda items and all relevant accompanying documentation, including minutes of the previous meeting and officers' and other reports.

1.1.2. The packet for any regularly scheduled Forum meeting shall be delivered **or posted electronically** to each delegate not less than three (3) academic days prior to that meeting.

1.1.3. The agenda order shall be: approval of the agenda, approval of minutes, officers' reports, committee reports, task group reports, old business, new business. The agenda order may be changed or supplemented by a two-thirds majority vote. Forum shall display due consideration for the convenience of the invited guests.

1.1.4. Items may be placed on the agenda of any regularly scheduled Forum meeting by any seated delegate by delivering the item and all relevant accompanying documentation to the Vice-President Internal not less than seven (7) academic days prior to that meeting. Items shall be placed under new business in the order received.

~~1.1.5. The Forum shall insure that the contents of its meeting agendas and an appropriate summary of the discussions and actions shall be submitted to the GSA Newsletter for timely publication.~~

1.2. Special Forum Meetings

1.2.1. The agenda of any special Forum meeting shall consist only of those items, which prompted the calling of the special meeting.

1.2.2. The packet for any special Forum meeting shall include the agenda items and all relevant accompanying documentation.

1.2.3. The packet for any special Forum meeting shall be delivered to each delegate not less than two (2) academic days prior to that meeting.

1.3. Emergency Forum Meetings

1.3.1. No agenda or packet need to be delivered to delegates prior to the start of an emergency meeting.

2. Meetings

2.1. Regularly Scheduled Forum Meetings

2.1.1. Regularly scheduled Forum meetings shall be held three times during the fall, winter and spring quarter. The Vice-President Internal shall deliver the schedule to each Designated Delegate and Alternate not later than the seventh academic day of each quarter. This schedule may be altered at the Vice-President Internal's discretion, provided delegates receive notice sufficient to allow reasonable time for submission of agenda items.

2.2. Special Forum Meetings

2.2.1. Special meetings of Forum may be called by: (a) two (2) officers; (b) one-quarter of the Designated Forum Delegates; (c) one-seventh of Designated Assembly Representatives; or (d) one-tenth of one percent (.1%) of the graduate students.

2.2.2. Special meetings must be called not less than two (2) academic days prior to the meeting.

2.2.3. Special meetings may only be called in reference to specific agenda items. No other issues may be dealt with at the special meeting.

2.2.4. No Special meeting shall take place unless at least one seated Delegate or Alternate from each Council received the requisite notice.

2.2.5. Special meetings shall be held not more than three (3) academic days after the call for that meeting.

2.2.6. Quorum shall be one more than one-half the number of seated Delegates. Delegates or their Alternates may be counted in determining quorum.

2.3. Emergency Forum Meetings

2.3.1. Emergency meetings may be called by: (a) three (3) officers; (b) one-half of the Designated Forum Delegates; (c) two-sevenths of the Designated Assembly Representatives; or (d) two-tenths of one percent (.2%) of the graduate students.

2.3.2. Emergency meetings shall only address a single item of business.

2.3.3. Emergency meetings shall be held within twenty-four (24) hours of being called.

2.3.4. Reasonable efforts must be made to notify all seated Delegates and Alternates of the meeting.

2.3.5. Quorum shall be one more than one-third the number of seated Delegates. Delegates or their Alternates may be counted in determining quorum.

2.3.6. Any action take at an emergency Forum meeting is subject to review at a regularly scheduled or special Forum meeting.

3. Forum Legislation

3.1. Directives

3.1.1. A directive is a request or order to an officer or appointee, which s/he is duty bound to carry out as the Forum's agent.

3.1.2. Directives remain in force until the task requested or ordered is completed.

3.2. Resolutions

3.2.1. A resolution is a statement expressing Forum's opinion on any matter the Forum is authorized to address.

3.2.2. Resolutions are official statements of GSA and are binding until such is reversed.

~~3.2. Statements~~

~~3.2.1. A statement expressed the Forum's opinion on any matter the Forum is authorized to address.~~

~~3.2.2. Statements remain in force until withdrawn or until the dissolution of the promulgating Forum, whichever occurs first.~~

~~3.3 Statutes~~

~~3.2.1 A statute is a binding enactment governing any subject matter over which the Forum exercises authority.~~

~~3.2.2 Statues remain in force until repealed or superceded.~~

~~3.2.3 Statutes shall be reviewed by the Forum Legislative Committee in accordance with these By Laws.~~

4.4 Student Interest Board

4.4.1 The Student Interest Board exists to further the interests of graduate student oriented organizations and represent the diverse makeup of graduate students at UCLA.

4.4.2 The Student Interest Board will have one delegate from each of the following student interest groups:

- Asian Pacific Islander Graduate Students Association
- Black Graduate Students Association
- Raza Graduate Students Association
- International Graduate Students Association
- University Apartments/South Residents' Association
- American Indian Graduate Students Association

4.4.3 The GSA Vice President of Internal Affairs shall chair all meetings and be responsible for verifying that each student interest group has registered as an organization and sends a delegate to each board meeting.

4.4.4 Prior to the first GSA Forum meeting, the board will meet to nominate two primary voting delegates to GSA Forum. All board members are strongly encouraged to attend all GSA Forum meetings.

4.4.5 The board shall meet a minimum of one time per quarter or three times per year.

4.4.6 GSA may allocate a portion of its membership fees to the board for use by the board and the member organizations. The portion is subject to approval by Forum.

4.4.7 A new organization may petition to join the board. The organization in question must present to the GSA Vice President of Internal Affairs a petition containing 250 signatures of GSA members who support this organization joining the board. Then, GSA Forum must vote on the issue. The organization in question is expected to attend the Forum meeting where the vote will take place in order to answer any questions that GSA Forum may have. Forum is instructed to only add groups which add to the goals of the student interest board.