

Statement of Understanding on the Transfer of Graduate Writing Center (GWC) Referendum Funds

With regards to the passage of the Graduate Writing Center Referendum in the Spring of 2006, the graduate student body approved a new fee of \$4 per quarter* during fall, winter and spring quarters only (starting in winter quarter 2007) to fund a Graduate Writing Center (\$3 per quarter to go to the Graduate Writing Center and \$1 per quarter to go toward Return-To-Aid) by amending the Graduate Students Association Constitution to include the following insertion at the end of Article 1, Section C:

“In addition to the quarterly membership fee, each member of the GSA shall be assessed a fee of \$3 which shall fund the Graduate Writing Center. The Graduate Writing Center shall serve the academic and professional writing needs of all members of the GSA, including but not limited to: academic writing (all graduate levels), thesis and dissertation writing, professional presentations and public speaking, grant and fellowship writing, and writing for publication. A graduate-student majority committee appointed by GSA shall oversee and conduct annual evaluations of the Graduate Writing Center. Governing documents for the Graduate Writing Center (including oversight committee charter, statement of mission, vision and goals) shall be adopted and updated with GSA Forum approval.”

The GWC shall follow all UCLA, ASUCLA, and GSA policies and will operate under the direction of the GWC Oversight Committee (GWOC) as constituted in the GWOC Charter.

The following are procedures established for administering the GSWC Referendum Funds allocated by the GSWC Oversight Committee through UCLA Student Affairs.

1. Transmittal of GWC Fee: The ASUCLA Student Government Accounting office, at the direction of the Student Support Services Director will prepare a check payable to the Regents UC – Student Affairs for deposit into the Graduate Writing Center account. This transaction will take place upon receipt of each quarter’s fees by Student Government Accounting from UCLA Student Accounting.
2. Use of Funds: Allocated funds must be used within the guidelines set forth in the GWOC Charter.
3. Termination: This Statement of Understanding may be terminated by operation of this Understanding, by subsequent understanding of the parties, by action of law, or by breach by one or more of the parties. Additionally, should there be a material change in the structure, purpose, or institutional support to the Graduate Writing Center and/or the Graduate Writing Center Oversight Committee, the Graduate Students Association Forum reserves the right to withhold transfer of Associated Students membership fees. It is intended that this Statement of Understanding be strictly construed.

* If University of California policy is changed to exempt mandatory campus-based graduate and professional school fees from the Return-To-Aid requirement, then this fee will be lowered to \$3 per quarter.

4. Waiver: The waiver by any party of a breach of any provision of this Statement of Understanding by any of the other parties shall not operate or be construed as a waiver of any subsequent breach by such other parties.

Executed this ____th day of _____, 2006 on behalf of the parties as follows:

GRADUATE STUDENTS ASSOCIATION

GRADUATE WRITING CENTER
OVERSIGHT COMMITTEE

Monica Sanchez
President
Graduate Students Association

Jared Fox
Chair
Graduate Writing Center Oversight
Committee

ASSOCIATED STUDENTS UCLA

UCLA STUDENT AFFAIRS

Robert Williams
Executive Director
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