



Student Organizations Funding Handbook

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Information on GSA Discretionary Funding

Greetings!

The Graduate Students Association would like to welcome your student organization to the Discretionary Funding program. The graduate student body here at UCLA is a large population, with over 15,500 graduate students in 121 degree programs in Fall 2014 (*Source: UCLA Graduate Programs*). Despite all the studying, researching, teaching, and working all graduate students do, many continue to seek out events and extracurricular activities on campus to enhance their academic experience. And indeed there are many opportunities on campus for students to attend a workshop, conduct community service, see a performance, and learn something new, and the GSA greatly appreciates your organization in helping to provide these necessary, beneficial, and enriching programs for graduate students.

If your group is a registered organization with the office of Student Organizations, Leadership & Engagement (SOLE), you are eligible to receive up to \$800 per academic year (or \$1,200 per academic year for qualified interest groups) from GSA Discretionary Funds for events that primarily target graduate students and that are held on the UCLA campus. For more information, please visit the GSA Discretionary Fund website: <http://www.gsa.asucla.ucla.edu/services/discretionary-fund>. You may also find the GSA Discretionary Funding application later in this handbook. Applications are accepted all year. Should your group require registration with the SOLE office, you may visit their website for more information: <http://www.sole.ucla.edu/>. Please note, though, that registration is typically open only for limited periods throughout the academic year.

With the GSA Discretionary Fund's limited budget and eligibility requirements, it may be appropriate for your group to seek out other funding sources on campus. For instance, the Campus Programs Committee (CPC), the Community Activities Committee (CAC), the Student Cultural & Diversity Programming Fund, and the Associate Vice Chancellor's Student Activities Fund could be other potential funding sources for your event. For more information about these and other funds at UCLA, please see the Campus Resource Funding Directory later in this handbook. In addition, you may also visit the SOLE funding website: <http://www.sole.ucla.edu/funding/>. Note that unlike GSA Discretionary Funding, these other funds may have strict deadlines.

If you have any questions regarding the GSA Discretionary Funding process, you may contact May Bhetraratana (2015-2016 Director of Discretionary Funding) at funding@gsa.asucla.ucla.edu.

The GSA wishes everyone the best of luck with all your work this academic year!



2015-2016 DISCRETIONARY FUNDING APPLICATION

The GSA would like to thank you for your work serving the graduate student body at UCLA. GSA Discretionary Funds are to be used for one-time events held on the UCLA campus and for the benefit of graduate students, with graduate students being mainly involved in the planning of the program and also being the primary target audience. Please note that full funding is not guaranteed for all applicants due to limited funds. Therefore, we encourage all groups to seek additional funding sources when appropriate.

Submission Process:

1. First, **please ensure that your program/event is eligible for GSA Discretionary Funds**. The **complete** guidelines are here: <http://www.gsa.asucla.ucla.edu/services/discretionary-fund>.
2. To allow time for review, **please submit all materials at least 3 weeks prior to the event**. Late applications may be considered on a case-by-case basis.
3. Please fill out the application completely. When applicable, you may double-click on the gray form field boxes to directly enter your responses there. **You must include documents to justify your program/event budget**. For instance, you may attach invoices, screenshots of item purchases you are planning to make online, or other documents showing the costs of the items for which you are requesting funding. Incomplete applications will not be reviewed.
4. **Submit the completed funding application via email** to funding@gsa.asucla.ucla.edu and copy your SOLE advisor on that email. Your SOLE advisor should “reply all” to this email (with the Director of Discretionary Funding as a recipient) to approve your application. (It is best to let your SOLE advisor know ahead of time, either via email or a face-to-face meeting, that you will be submitting a GSA Discretionary Fund application so that they can approve it as soon as possible after your application submission. Your application will not be reviewed until we receive approval from the SOLE advisor.)
5. **Submit the hard copy of the signed “Statement of Responsibility” page** to the GSA office at 316 Kerckhoff Hall, or to Mailbox #25 (GSA Discretionary Fund) outside the GSA office.
6. You may receive an allocation letter approximately 1-2 weeks after your completed application has been submitted and approved by your SOLE advisor. This letter will also contain important post-award instructions and information.

Some Post-Award Notes (more details will be provided in your allocation letter):

1. You are required to deliver two flyers to the GSA office prior to the event. The **“UCLA Graduate Students Association”** must be named as a sponsor of the event and the **GSA logo** must be placed on **all promotional material**.
2. All reimbursements require original receipts, so please keep these.
3. Four weeks after the event date, you must submit a program evaluation (describing the nature of the event, how well the event went, and the approximate attendance) to the GSA Office.
4. Finally, please note that all programs/events are subject to audits by the Director of Discretionary Funding. Should your organization’s event be determined as not appropriate for GSA Discretionary Funds or not appropriately following the guidelines, this may result in a reduction or loss of your Discretionary Funding award.

Name of organization:

Name and information for three members:

Name	Class Level and Department	Graduate Student?	
1.		<input type="checkbox"/> Yes	<input type="checkbox"/> No
2.		<input type="checkbox"/> Yes	<input type="checkbox"/> No
3.		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Main contact (one of the above):

Name:

Phone:

Email:

Mailing address:

Check this box if you do NOT want the contact information above to be listed on the GSA website advertising the event.

If you checked the box above, please provide a website or an email address that can be listed on the GSA website advertising the event:

Email:

Website:

SOLE Advisor:

Email:

Approximate number of students in organization:

Approximately what percentage of those students are Graduate Students? %

Title of event:

Total amount of money requested: \$ (Limit is \$800 per group per academic year, \$1200 for interest groups)

Date of the event:

Time or duration of the event:

Location of the event:

Have facilities been reserved? Yes No Not applicable

The event is primarily: Cultural Educational Political

Community Service Entertainment Social

Other (specify):

Approximate number of people expected to attend (you can provide a range, if that is easier):

Approximately what percentage of the total number of people expected to attend will be Graduate Students? %

Are you working with other groups to host the event? Yes (list group names below) No

Briefly describe the proposed program. For instance, who is involved in planning the event? What is the general agenda of the program?

Describe the primary purpose of the program and the target audience (remember that the event must be open to all graduate students to receive GSA discretionary funding). Why are you presenting the event?

Describe the evaluation process that will be used to evaluate the event from the perspectives of the organizers, performers/speakers, and attendees.

Did this event received GSA Discretionary Funding last year? If so, how much? \$

How much has your organization received for all events thus far this academic year? \$

Please provide a short (<50 words) summary to be used for GSA promotion of your event:

Budget

Please be as specific as possible. Include funds from other sources so that we have a clear picture of your total budget. Clearly describe each line item and include documents to justify the cost of the items you are requesting.

<u>Funding Category</u>	<u>Amount from GSA Discretionary Fund</u>	<u>Amount from Other Sources</u>	<u>Totals</u>
Advertising			
Facilities			
Honoraria, performers, or entertainment			
Parking			
Reception (Food, no decoration)			
Travel (includes airfare and hotel)			
Other			
TOTALS			

Other Sources of Funding, if applicable:

Total amount of other sources: \$

Funding Source	Amount		
1.	\$	<input type="checkbox"/> Pending	<input type="checkbox"/> Approved
2.	\$	<input type="checkbox"/> Pending	<input type="checkbox"/> Approved
3.	\$	<input type="checkbox"/> Pending	<input type="checkbox"/> Approved

Please describe in detail each of the line items for which you are requesting funds. You do not need to limit your description to the questions provided. You should provide anything that will help the Director of Discretionary Funding better understand the purpose and costs of your line item requests.

1) Advertising

Specify the type of advertisement (target publication, if applicable), number of advertisements, size of advertisement, etc. If you are requesting funding for posters or flyers, where will these be posted?

2) Facilities

Describe the location and all costs such as facility or equipment rentals.

3) Parking

Describe all parking-related costs. For example, for how long is/are the parking space(s) needed and for whom?

4) Honoraria, performers, or entertainment

Describe the specific purpose and rate for all honoraria. Who is/are the guests and what is their area of expertise in relation to your event? For how long will they be speaking at/performing at/attending your event? What sort of service are they providing (keynote address, training workshop, seminar, performance, etc.)?

5) Reception (Food, no decoration)

What kind of food will be purchased and from what vendor(s)? For how many people are you expecting to provide food?

6) Travel (includes airfare and hotel)

Specify the type of travel costs – vehicle rentals, tickets for bus/train/plane, hotel reservations, etc.? Who will be traveling and how far?

7) Other

Describe anything else that cannot be categorized.

Statement of Responsibility

To shield the Graduate Students Association and its Discretionary Fund from any liability, all student groups receiving GSA Discretionary Funding are required to read, understand, and sign the prepared statement below. You may fill in the names now, and turn in the application via email. **However, a hard copy of this page (with all three signatures) must be submitted in order for us to release your funds.**

1. If alcoholic beverages are served or distributed at this event, We agree to assume all liability related to their distribution and use. Furthermore, We also agree to uphold all UCLA, State of California, and U.S. Federal regulations governing the service and distribution of alcoholic beverages. (See the UCLA Alcohol Policy Guidelines available from the Student Organizations, Leadership & Engagement (SOLE) office.)

2. If We receive **ANY** funds from the GSA Discretionary Fund for this event, We agree to clearly name the “UCLA Graduate Students Association” as a sponsor and place the GSA logo on **ALL** promotional materials for this event. We also give GSA permission to promote this event.

3. We will deliver 2 flyers to the GSA office prior to this event. (Flyers should preferably be printed on recycled paper.) You no longer need to deliver any flyers to the SOLE office. **(Note that this flyer requirement is reduced from previous versions of the application.)**

Failure to comply with one or more of the responsibilities stated above may result in the reduction or loss of your Discretionary Fund award.

Two members of your organization must sign below, and one of the two signatories must be the group signatory on file in the SOLE office. In addition, your SOLE advisor must sign as well.

Print Name:

Sign Name: _____ Date: _____

Print Name:

Sign Name: _____ Date: _____

SOLE Advisor’s Name:

SOLE Advisor’s Signature: _____ Date: _____

CAMPUS RESOURCE FUNDING DIRECTORY

OPERATIONAL

Source: *USA Student Organizations Operational Fund (SOOF)*
Type: Operational funds only
Who: Registered student organizations
Range: Up to \$3000/year
Notes: Organizations can only apply once per year. Provides funding for retreats, graphics, assistance, advertising, t-shirts and supplies. SOOF funds may not be used for any type of programming or capital items
Contact: Budget Review Director
Address:
Phone: 206-2422
Email: usabudgetreview@gmail.com
Web: <http://www.usac.ucla.edu/funding/operational.php>
Deadline: Main SOOF Fall Quarter; 2nd SOOF January

PROGRAMMING

Source: *Campus Programs Committee Regular Fund*
Type: Programming open to UCLA students
Who: Registered student organizations
Range: \$1,001 – \$8,500
Notes: Programs must offer an educational and/or cultural interest. Includes Youth Programming Fund. Student Government and Residence Halls are not eligible
Contact: Melissa Veluz-Abraham, SOLE
Address: 105 Kerckhoff Hall
Phone: 825-7046
Email: mveluz@saonet.ucla.edu
Web: www.orgsync.com Application is available in the CPC OrgSync portal. You can find the template by going into the CPC portal, clicking files and opening the 2014 - 2015 Campus Programs Committee Application Templates folder.
Deadline: Six funding cycles per year

Source: *Campus Programs Committee Mini-Fund*
Type: Programming open to UCLA students
Who: Registered student organizations
Range: Up to \$1,000
Notes: Student Government and Residence Halls are not eligible; Mini-Fund allocation may not be used to augment other funding
Contact: Melissa Veluz-Abraham, SOLE
Address: 105 Kerckhoff Hall
Phone: 825-7046
Email: mveluz@saonet.ucla.edu
Web: www.orgsync.com Application is available in the CPC OrgSync portal. You can find the template by going into the CPC portal, clicking files and opening the 2014 - 2015 Campus Programs Committee Application Templates folder.
Deadline: Weekly deadline /2nd – 8th weeks

Source: *Academic Affairs Mini-Grants Fund*
Type: Educational programming. Must focus on raising and enriching student awareness of institutional matters and procedures.
Who: Registered student organizations; any individual with the support of an academic advisor and/or department
Range: Up to \$1000/program
Notes: Organizations/individuals can only apply once per academic year
Contact: Academic Affairs Commissioner
Address: 310 Kerckhoff Hall
Phone: 825-2815
Email: aacgrantsucla@gmail.com
Web: <http://www.usac.ucla.edu/funding/programming.php>
Deadline: At least two weeks prior to the date of the proposed program/project.

Source: *Academic Success Referendum Fund*
Type: Educational reform and academic support
Who: Registered student organizations with the support of an academic advisor and/or department
Range: Up to \$2000/ quarter
Notes: Organizations can only apply once a quarter
Contact: Academic Affairs Commissioner
Address: 310 Kerckhoff Hall
Phone: 825-2815
Email: aacgrantsucla@gmail.com
Web: <http://www.usac.ucla.edu/funding/programming.php>
Deadline: No later than two weeks prior to the date of the proposed program.

Source: *USA/ASUCLA Programming Fund*
Type: Programming (large-scale)
Who: Registered student organizations
Range: Determined by Budget Review Committee
Notes: Programs should provide opportunities for the educational benefits, personal, and social enrichment that derive from participation in extracurricular activities and stimulate on-campus discussion and debate on varied issues
Contact: Budget Review Director
Address: 300B Kerckhoff Hall
Phone: 206-2422
Email: usabudgetreview@gmail.com
Web: <http://www.usac.ucla.edu/funding/programming.php>
Deadline: Quarterly

Source: *Cultural Affairs Fund*
Type: Cultural programming auxiliary fund
Who: Registered student organizations
Range: Up to \$750 (\$1500 for CAC's Collective members)
Notes: This source is not designed to cover entire program expenses rather it is to provide supplemental programming funds. Organizations can only apply once/quarter. May only be used to offset honorariums, facilities expenses and/or supplies.
Contact: Cultural Affairs Commissioner
Address: 311 Kerckhoff Hall
Phone: 825-6564
Email: usacac@asucla.ucla.edu
Web: <http://www.usac.ucla.edu/funding/programming.php>
Deadline: No later than three weeks prior to the program date.
Applications must be submitted electronically to funding@culturalaffairscla.com

Source: *The Green Initiative Fund (TGIF)*
Type: Projects must promote environmental sustainability on UCLA's campus. This includes off-campus projects which influence sustainability on campus.
Who: Registered student organizations; individual students, staff or faculty, but all projects must have undergraduate student involvement.
Range: There is no range for funding. Each project is evaluated by funding request and impact.
Notes: All projects shall have a mechanism for evaluation and follow-up after funding has been dispersed. Projects must have undergraduate student involvement.
Contact: Patty Zimmerman
Address: Ackerman Union A262G
Phone: 206-0703
Email: TGIF@asucla.ucla.edu
Web: <http://www.tgif.ucla.edu>
Deadline: Quarterly. Must email application to tgif@asucla.ucla.edu

Source: *UCLA TGIF Sustainable Enhancement Mini-Fund*
Type: Projects must promote environmental sustainability on UCLA's campus. This includes off-campus projects which influence sustainability on campus. Sustainable enhancement of the project and the costs associated must be demonstrated.
Who: Registered student organizations; individual students, staff or faculty, but all projects must have undergraduate student involvement.
Range: \$500 limit per project.
Notes: All projects shall have a mechanism for evaluation and follow-up after funding has been dispersed. Projects must have undergraduate student involvement.
Contact: Patty Zimmerman
Address: Ackerman Union A262G
Phone: 206-0703
Email: TGIF@asucla.ucla.edu
Web: <http://www.usac.ucla.edu/funding/programming.php>
Deadline: 1st Friday of each academic month. Must email application to tgif@asucla.ucla.edu

Source: *Combined Application for Programmatic Support from Student Affairs*
Type: A single application will be considered for the following funds which your program/event qualifies: Associate Vice Chancellor's Student Activities Fund, and Student Cultural & Diversity Programming Fund.
Who: Registered student organizations or official student governments
Range: *Student Cultural & Diversity Programming Fund:* The maximum award is \$2,500 for any individual program.
Student Activities Fund: The maximum award is 50% of the total cost of any individual program.
Notes: *Student Cultural & Diversity Programming Fund:* Funds allocated to offset the first \$2,500 of on-campus facility rental costs not covered by other funding sources.
Student Activities Fund: Priority is given to on-campus programs that reach the most students. Funds typically awarded to assist with costs of disposable supplies, Daily Bruin or other on-campus advertising and food service that is essential to the program.
Contact: Debra F Geller, Student & Campus Life
Address: 1104 Murphy Hall
Phone: 825-4876
Email: dgeller@saonet.ucla.edu
Web: <http://www.usac.ucla.edu/funding/programming.php>
Deadline: No later than 2 weeks prior to event

Source: *USA Contingency Fund*
Type: Auxiliary funding for unanticipated programming expenses
Who: Registered student organizations
Range: Determined by USA Finance Committee
Notes: This source is not designed to cover entire program expenses rather it is to provide supplemental programming funds. This source will fund food and non-alcoholic drinks
Contact: Finance Committee Chair
Address: 300B Kerckhoff Hall
Phone: 825-5017
Email: usaficom@gmail.com
Web: <http://www.usac.ucla.edu/funding/programming.php>
Deadline: No later than 21 days prior to beginning of program. Submit the proposal to the Finance Committee Mailbox #58 (located on the 3rd floor of Kerckhoff) You must also e-mail usacficom@gmail.com with an electronic copy.

Source: *SU Event Fund*
Type: ASUCLA facilities use
Who: Registered student organizations
Range: Determined by type of facility/equipment
Notes: Funding to assist with programming costs in ASUCLA Facilities & Bruin Plaza
Contact: Events Manager
Address: A-262 Ackerman Union
Phone: 206-0832
Email: events@asucla.ucla.edu
Web: <http://asucla.ucla.edu/event-services/student-groups/student-union-event-fund/>
Deadline: Limited; 1st come/1st serve basis. Online application.

Source: *Recreation Event Fund (REF)*
Type: UCLA Recreation Facility use
Who: Registered Student Organizations
Range: Determined by type of facility/equipment/sustainability of event
Notes: Funding to assist with programming costs in UCLA Recreation Facilities
Contact: Student Event Production Manager
Address: 289 Pauley Pavilion
Phone: 310-825-4546
Email: lklimoski@recreation.ucla.edu
Deadline: Limited; 1st come/1st serve basis.

Source: *USA External VP Travel/Advocacy Grant*
Type: Used to provide UCLA student groups the opportunity to apply for funding to support programs and events that raise awareness about issues and topics that promote awareness and dialogue about social justice issues as well as to fund student groups in attending and hosting creative and innovative programs, including workshops, conferences, events and more.
Who: Registered student organizations or individuals.
Range: Up to \$550/application
Notes: Must collaborate in some way with an outside entity or organization.
Contact: USA EVP
Address: 411 Kerckhoff Hall
Phone: 825-2158
Email: usaevp@asucla.ucla.edu
Web: <http://students.asucla.ucla.edu/funding/misc.php>
Deadline: 3 weeks prior. Fridays by 5pm. Submit applications turned via email to ucla.evp.grant@gmail.com AND submit **only** the first page of the application to the EVP office in Kerckhoff Hall 300C.

Source: *USA Student Wellness Commission Fund*
Type: Used to support and health-oriented program or event.
Who: Registered student organizations.
Range: Up to \$500/application
Notes: Event must take place on campus. Fund is used for programs that promote student health & welfare, empower students to maintain a healthier lifestyle, foster a sustainable environment, and/or build a healthier community.
Contact: USA Student Wellness Commission
Address: 308 Kerckhoff Hall
Phone: 825-7586
Email: usaswc@asucla.ucla.edu
Web: None
Deadline: 2 weeks prior to event. Submit application to the SWC mailbox (3rd floor Kerckhoff) Mailbox #17 AND Email electronic copy to usaswc@asucla.ucla.edu

COMMUNITY SERVICE

Source: *Community Activities Committee*
Type: The CAC funds **student-initiated and student-led programs that provide ongoing services to economically and socially disadvantaged communities throughout the academic year.** Please note that the CAC only funds programs that take place off-campus
Who: Registered student organizations
Range: Up to \$10,000
Notes: Site visits will be conducted by the CAC to ensure proper use of allocations
Contact: Melissa Veluz-Abraham, SOLE
Address: 105 Kerckhoff Hall
Phone: 825-7046
Email: mveluz@saonet.ucla.edu
Web: www.orgsync.com Application is available in the CAC OrgSync portal. You can find the template by going into the CAC portal, clicking files and opening the 2014 - 2015 CAC Funding Applications and Guide folder.
Deadline: Annually in August

Source: *Community Activities Committee Mini-Fund*
Type: The CAC funds **student-initiated and student-led programs that provide ongoing services to economically and socially disadvantaged communities throughout the academic year.** Please note that the CAC only funds programs that take place off-campus
Who: Registered student organizations
Range: Up to \$1500
Notes: Site visits will be conducted by the CAC to ensure proper use of allocations
Contact: Melissa Veluz-Abraham, SOLE
Address: 105 Kerckhoff Hall
Phone: 825-7046
Email: mveluz@saonet.ucla.edu
Web: www.orgsync.com Application is available in the CAC OrgSync portal. You can find the template by going into the CAC portal, clicking files and opening the 2014 - 2015 CAC Funding Applications and Guide folder.
Deadline: Quarterly

Source: *Community Service Mini-Fund*
Type: Community service programming
Who: Registered student organizations
Range: Up to \$3500 per group per quarter
Notes: Programs must contribute to the elimination of poverty and social problems and/or provide services such as the improvement of education and health for disadvantaged groups. Cannot apply for the USA Programming fund for the same program
Contact: Chairperson **Address:** 300B Kerckhoff Hall **Phone:** 206-2422 or 206-0700

Email: csminifund@gmail.com
Web: <http://www.usac.ucla.edu/funding/programming.php>
Deadline: Quarterly; Friday of 4th week of each quarter by 5pm.

Source: *Student Initiated Access Committee K-14 Conference Fund*
Type: Student-run, student-initiated community service projects and student organizations who conduct outreach
Who: Registered student organizations
Range: \$1000 maximum
Notes: Programs must serve K-14 education; program/service must be directly correlated to increasing academic competitiveness of socio-economically/educationally disadvantaged students and underrepresented communities toward eligibility or attendance to the University of California or other institutions; projects funded by the CAC, USAC, and the SIAC are eligible; eligibility determined on a case-by-case basis; evidence must exist on the project's ability to complete funding objectives

Contact:
Address: 105 Student Activities Center
Phone: 267-4349
Email:
Web: <http://www.usac.ucla.edu/funding/programming.php>
Deadline: Quarterly. Submit the proposal by 5pm to 105 Student Activities Center. You must also e-mail siacminifund@gmail.com with an electronic copy.

Source: *Student Initiated Access Committee Mini-Fund*
Type: Student-run, student-initiated community service projects and student organizations who conduct outreach
Who: Registered student organizations
Range: \$600 maximum
Notes: Programs must serve K-14 education; program/service must be directly correlated to increasing academic competitiveness of socio-economically/educationally disadvantaged students and underrepresented communities toward eligibility or attendance to the University of California or other institutions; projects funded by the CAC, USAC, and the SIAC are eligible; eligibility determined on a case-by-case basis; evidence must exist on the project's ability to complete funding objectives

Contact:
Address: 105 Student Activities Center
Phone: 267-4349
Email:
Web: <http://www.usac.ucla.edu/funding/programming.php>
Deadline: Quarterly. Quarterly. Submit the proposal by 5pm to 105 Student Activities Center. You must also e-mail siacminifund@gmail.com with an electronic copy.

MISCELLANEOUS

Source: *Student Risk Education Committee (SREC) PLEDGE Risk Management Fund*
Type: Risk management & liability.
Who: Registered student organizations & CPO sponsored organizations
Range: Project Fund- no budget request limit; Program Fund- \$1000
Notes: Project Funds will cover risk & liability costs for the ongoing community service activities (e.g. livescans, insurance, etc). Program Funds will cover risk & liability cost for one time/annual, on campus programs related to service (e.g. high school conferences, yield events).

Contact:
Address: 105 Student Activities Center
Phone:
Email: srec@cpo.ucla.edu
Web: www.orgsync.com SREC portal
Deadline: At least 21 days prior to program by 5pm. Applications must be turned into the SREC mailbox in 105 Student Activities Center and a softcopy through the PLEDGE Fund Application Submission Form available on Orgsync SREC Portal.

Source: *USA Capital/Surplus*
Type: Purchase of capitol items
Who: Registered student organizations
Range: Determined by USA Finance Committee
Notes: Capitol items not covered in an annual budget such as computer and office equipment
Contact: Finance Committee Chair
Address: 300B Kerckhoff Hall
Phone: 825-5017
Email: usaficom@asucla.ucla.edu
Web: <http://www.usac.ucla.edu/funding/programming.php>
Deadline: 15 days prior to purchase by noon. Turn in to mailbox #58 and email to usaficom@asucla.ucla.edu

Source: *Healthy Campus Initiative*
Type: High quality projects that will help to make UCLA a healthier community.
Who: Registered Student Organizations
Range: Student group proposals \$2500/academic year.
Notes: Current efforts are directed toward Nutrition/diet/food; Physical activity/exercise; Mind-brain health/sleep; creation of a healthy community.
Contact: Healthy Campus Initiative
Address: 2107 Murphy Hall
Phone:
Email: HCIapplications@conet.ucla.edu
Web: www.healthy.ucla.edu
Deadline: November 7 by 3pm. Turn in to 2231 Murphy Hall

OFFICE OF RESIDENTIAL LIFE (ORL)

Source: *Residential Life Programming Board*
Type: Board comprised of Students and Professional Staff
Who: Registered Student Organizations that obtain sponsorship through a Residential Life staff member
Range: Determined by Committee
Notes: Board supports innovative programming initiatives that enhance the experiential learning and educational enrichment of students residing in on campus housing. Classifications used should be one or more of Residential Life's Core 5 principles: Support the Academic Mission; Cultivate Safe Environments; Encourage Personal Growth; Foster Social Responsibility; and Develop Leaders.
Contact: **Residential Life Programming Board, Ashley Pham**
Address: 417 Charles E. Young Drive West
205 Bradley Hall
Phone: 310-825-3401
Email: ProgBoardAdvisor@orl.ucla.edu
Web: <http://www.reslife.ucla.edu/programming>
Deadline: At least 3 weeks before event

Source: *On Campus Housing Council (OCHC)*
Type: Programs conducted/sponsored in Hill facilities and/or that target and involve students in On Campus Housing
Who: Registered Student Organizations that obtain sponsorship through a Residential Life staff member
Range: Determined by OCHC
Notes: A presentation must be made to at weekly Tuesday meeting
Contact: OCHC
Address: 417 Charles E. Young Drive West
205 Bradley Hall
Phone: 310-206-8097
Email: ochc@hillcouncil.com
Web: www.hillcouncil.com
Deadline: Monday at 5 pm – at least 2 weeks prior to event

Source: *Residence Association Funding (On the hill)*
Type: Programs conducted/sponsored in Hill facilities and/or that target and involve students in On Campus Housing
Who: Registered Student Organizations that obtain sponsorship through a Residential Life staff member
Range: Determined by each Hall
Notes: A presentation must be made to individual community governments at weekly Monday meeting
Contact: President of specific Residential Government
Address: President of specific Residential Government
Phone: President of specific Residential Government
Email: President of specific Residential Government
Web: <http://www.hillcouncil.com/associations>
Deadline: Determined by each Hall

GRADUATE FUNDING

Source: *Graduate Student Association Discretionary Fund*
Type: Programming
Who: Registered student organizations
Range: \$800 per graduate student group per academic year and \$1200 for student interest groups
Notes: Supports educational and cultural events held on the UCLA campus
Contact: Director of Discretionary Funding
Address: 316 Kerckhoff Hall
Phone:
Email: funding@gsa.asucla.ucla.edu.
Web: <http://www.gsa.asucla.ucla.edu/divisions/gsa-discretionary-fund>
Deadline: At least 3 weeks (21days) prior to the event.



Funding Information compiled annually by the UCLA's Student Organizations, Leadership & Engagement (SOLE) Office.

Consult your SOLE Advisor located in 105 Kerckhoff Hall for more information and advisement on available funding sources