UCLA Graduate Students Association
Kerckhoff Hall Room 316
308 Westwood Plaza
Los Angeles CA 90024

GSA Publication Funding Disclaimer

Dear Journals and Editors,

As you may know, GSA Publication is currently restructuring the funding process to make it more equitable, accessible, and transparent. As such, the funding application process for this academic year 2020-2021 is temporary and will be different next academic year 2021-2022. We kindly ask that you read and sign this disclaimer to be submitted with your funding application. **Failure to sign this disclaimer will disqualify your application.**

GSA Publication is committed to providing a platform for our student body to contribute to producing and sharing intellectual work in the pursuit of furthering knowledge and making it more accessible to all.

This year, GSA Publication is also committed to more inclusive forms of publications and is encouraging both traditional and creative submissions (Art galleries, comic books, podcasts, etc.).

In order to achieve the above, GSA is providing an application guideline to follow.

Requirements for 2020-2021

1. The application form **must** be entirely completed.

 (The application could be found here http://gsa.asucla.ucla.edu/publications.html)

 Please fill out the application carefully and completely, providing all details and following all guidelines.

2. In the application, you are required to upload 2 documents: an **itemized budget** and an **invoice** (proof of purchase). The budget portion of your application must be as detailed and accurate as possible. You must include documents to justify your request for your proposed budget. For instance, you may attach invoices, screenshots of item purchases you are planning to make online, or other documents showing the costs of the items for which you are requesting funding.

Please Note: Your Journal is NOT expected to solely rely on the GSA Publications funding. We highly encourage you to seek additional sources of funding to ensure an equitable funding allocation.

Requirements 2021-2022

1. The journal **must** be a registered organization with UCLA.

2. The publication **must** be open source.

3. GSA Publications will prioritize digitally available publications and first-time applications.

4. An application form **must** be entirely completed. More information will be provided before the next academic year.

5. **Acknowledgment of GSA Funding**

    GSA Publications funding should be acknowledged in each supported published issue and on journal websites. This acknowledgment can be in the form of a written notice or in the form of a logo.

    Written:

    Funding provided by UCLA Graduate Students Association Publications
    Partial funding provided by UCLA Graduate Students Association Publications

    Logos will be available on the Publications Website

We very much appreciate all of the time and effort you put into preparing the application. The information provided by the journals is very helpful to us in planning how GSA Publications can best meet the needs of the journals we support.

By signing this disclaimer, you acknowledge that you have read and understood the above information and you acknowledge that submitting this application and disclaimer is **NOT** a guarantee of funding.

Journal Name   Date   Signature

Kind Regards

Amira Hassnaoui

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PhD Student, World Arts and Culture/Dance, UCLA