3. FORUM

3.1 Structure

3.1.1 The Forum shall be the executive committee of the GSA.

3.1.2 The Chair of the Forum shall be the GSA Vice President-Internal Affairs.

3.1.3 The membership in the Forum shall consist of all Delegates selected to fill Designated Delegate positions by the Council, Housing Associations, or Student Interest Organizations to which they belong who have been seated by the GSA Vice President-Internal Affairs. The GSA Officers and Cabinet members shall be ex-officio, non-voting members of the Forum.

3.1.4 A Council or other organization sending Delegates to the Forum may elect any number of Delegate Alternates in accordance with its established procedures. In the event of a conflict concerning representation at a Forum meeting, the Chair of the Forum shall decide who will vote for that Council with appeal to the Forum.

3.1.5 Alternates may replace Delegates or other Delegate Alternates and vice versa during the course of a meeting. The Chair of the meeting must be notified of the change. When such a change occurs while a motion is pending, the new member is disqualified from voting on that motion unless he/she has been present for a majority of the discussion.

3.1.6 It is the responsibility of a Delegate to insure representation of his/her Council at Forum meetings.

3.1.7 Forum shall have additional non-voting ex-officio members representing the following groups appointed by the respective group: UCLA Administration, ASUCLA Administration, UCLA Faculty, UCLA Alumni, and UCLA Graduate Division.

3.2 Authority

3.2.1 The Forum shall have legislative authority over all GSA matters with the following exceptions: any legislation passed by general referendum is binding on the GSA and is final as to the Forum.

3.2.2 The Forum shall have the authority to place referenda on the GSA ballot. A 2/3 majority vote of Forum is required to place a referendum on the ballot. The referendum must be approved at least 30 days prior to the beginning of the election.

3.3 By-Laws

The following are the bylaws of the different GSA Bodies as defined in the GSA Constitution and Codes. Creation and revision of bylaws that pertain to an individual organizational entity or committee shall be at the discretion of that entity or committee. Inclusion of bylaws in these Codes shall be at the discretion of the GSA Forum.
3.3.1 The packet for any regularly scheduled Forum meeting shall be delivered or posted electronically to each delegate not less than three (3) academic days prior to that meeting.

3.3.2 Items may be placed on the agenda of any regularly scheduled Forum meeting by any seated delegate by delivering the item and all relevant accompanying documentation to the Vice-President Internal not less than seven (7) academic days prior to that meeting.

3.3.3 The packet for any special Forum meeting shall be delivered to each delegate not less than two (2) academic days prior to that meeting, and shall consist only of those items, which prompted the calling of the special meeting.

3.4 Meetings

3.4.1 Regularly scheduled Forum meetings shall be held three times during the fall, winter and spring quarter. The Vice-President Internal shall deliver the schedule to each Designated Delegate and Alternate not later than the seventh academic day of each quarter. This schedule may be altered at the Vice-President Internal’s discretion, provided delegates receive notice sufficient to allow reasonable time for submission of agenda items.

3.4.1.2 Each officer shall present at each regularly scheduled Forum meeting summarizing their activities in carrying out their official duties.

3.4.2 Special Forum Meetings

3.4.2.1 Special meetings of Forum may be called by: (a) two (2) officers; (b) one-quarter of the Designated Forum Delegates; (c) one-seventh of Designated Assembly Representatives; or (d) one-tenth of one percent (.1%) of the graduate students.

3.4.2.2 Special meetings must be called not less than two (2) academic days prior to the meeting. Special meetings shall be held not more than seven (7) academic days after the call for that meeting.

3.4.3 Emergency Forum Meetings

3.4.3.1 Emergency meetings may be called by: (a) three (3) officers; (b) one-half of the Designated Forum Delegates; (c) two-sevenths of the Designated Assembly Representatives; or (d) two-tenths of one percent (.2%) of the graduate students.

3.4.3.2 Emergency meetings shall only address a single item of business.

3.4.3.3 Emergency meetings shall be held within twenty-four (24) hours of being called.

3.4.3.4 Quorum shall be one more than one-third the number of seated Delegates. Delegates or their Alternates may be counted in determining quorum.
3.4.3.5 Any action taken at an emergency Forum meeting is subject to review at a regularly scheduled or special Forum meeting

3.4.4. Forum Legislation

3.4.4.1 Directives

3.4.4.1.1 A directive is a request or order to an officer or appointee, which s/he is duty bound to carry out as the Forum’s agent.

3.4.4.1.2 Directives remain in force until the task requested or ordered is completed.

3.5 Student Interest Board

3.5.1 The Student Interest Board shall have one voting delegate from each of the following student interest groups:
   • Black Graduate Students Association
   • International Graduate Students Association
   • Armenian Graduate Student Association
   • Chinese Students and Scholars Association

A Student Interest Board Delegate shall not be seated until the Student Interest Group has registered with both the Center for Student Programming and with GSA.

3.5.2 The GSA Vice President of Internal Affairs shall chair all meetings, be an ex-officio non-voting member and be responsible for verifying that each student interest group has registered as an organization with the Center for Student Programming by the end of Fall Quarter of the current academic year.

3.5.3 Prior to the first GSA Forum meeting, the board will meet to nominate two primary voting delegates to GSA Forum. All board members are strongly encouraged to attend all GSA Forum meetings.

3.5.4 The board shall have Delegates present for at least 2/3 of GSA forum meetings.

3.5.5 A new organization may petition to join the board. The organization in question must present to the GSA Vice President of Internal Affairs a petition containing 250 signatures of GSA members who support this organization joining the board. Then, GSA Forum must vote on the issue.

3.5.6 Should a student interest group be absent from the board for one academic year, not continually registered with the Center for Student Programming, or otherwise deemed inactive, the group shall be removed from the board with Forum approval by simple majority vote. Student Interest Groups shall be notified before forum acts to remove the group from the Student Interest Board.