GSAE Meeting Minutes  
Monday, October 26, 2015  
Moore Hall Room 2137

Start Time: 5:00pm - Pending/to-do items in red

1. Check ins and co-chair updates
   - GSAE Co-chairs
     - Anne Blackstock-Bernstein
     - Michael Moses
     - Tracy Teel
   - Higher Education & Organizational Change (HEOC)/Student Affairs (MSA)
     - Joe Ramirez
     - Kapua Chandler
     - Jaclyn Robbin
     - Krystle Cobian
   - Human Development and Psychology (HDP)
     - Chrissie Kang
     - Bryan Thornton
     - Feliz Quiñones
   - Principal Leadership Institute (PLI)
     - Monica Ruz
     - John-Sandy Campbell
   - Social Research Methodology (SRM)
     - Adrienne Dellinger
     - Alana Kinarsky
     - Talia Stol
       - Conflict Resolution event went well
       - Next quarter (week 5 or 6) project management workshop
   - Social Sciences and Comparative Education (SSCE)
     - Esthela Chavez
     - Tanya Gaxiola
     - Billy Geibel
       - Wine and dine event with HEOC 12/3
       - Headshots for SSCE students in Winter quarter
   - Teacher Education Program (TEP)
     - Andrew Gutierrez
     - Monica Macaldo
       - Upcoming holiday gathering (12/4)
Using GSAE funds for an early Spring wellness and self care event
They have ideas for continuing pipeline for future years of TEP in GSAE
Urban Schooling (US)
Rebecca Cooper Geller
Jamie Gravell
Bill wants Town Hall for Urban Schooling

2. Student representatives on faculty search committees

Jason Chan (HEOC) - MSA search committee
- Met before Thanksgiving and narrowed to short-list
- No phone/Skype interviews
- Job talks in January

Melissa Goodnight (SSCE) - Quantitative search committee
- Will meet on Wednesday (12/2)

Jamie Gravell (US) - Teacher ed search committee
- Got 140 to long short-list; meeting on 12/2 will shorten list
- Chair was not aware about “stopping points” at which it is legal to check demographics to be sure that applicant pool is diverse
- Job talks probably in January

Michael Moses (SSCE) - Qualitative search committee
- Phone interviews coming before Dec break
- Proposed a teaching demonstration as opposed to job talk

Can we ask that the dates of job talks be announced to students in advance?
- Student reps will ask their committees

Can we schedule job talks during a RAC or colloquium that many invested students would be available (if faculty agree to give up RAC hour)?
- Most RACs seem to be Thursday and Friday
- TEP is more available on Thursday and Friday (and lunch Monday Tuesday)
  - Make sure that announcements go to TEP listserv
- HDP students may be interested in HEOC search because candidates should be prepared to teach College Development course

How can we involve students who applied to be reps and were not accepted?
- Make sure we have representation at each job talk lunch
- Can students be included in events besides the lunch? Dinner night before?
- Reps should invite students to the lunch; facilitate discussion during lunch; solicit feedback during/immediately following lunch; write up questions for Suellen to email to students who attend
- How do we solicit student feedback?
Paper feedback forms at job talk
Sign in form at all job talks ... student reps can specifically email people who went to all 3-4 to ask for rankings
After last job talk, have people respond with rankings for candidates (will allow people who were not able to go to job talks still voice opinion)

- Reps will work to set-up guidelines for what a student rep can/should do? What are their responsibilities?
- Preferences/concerns that students in each division have about candidates
  - TEP wants Ethnic Studies faculty to reflect the diversity of their (K-12) students and teaching staff
  - Qual → someone who is open to incorporating alternative mainstream methods of qualitative research

3. Budget updates

4. Student survey
- Michael - concerns about survey overload, etc.
  - Climate committee survey will be used for focus groups
  - Proposed us sending a follow-up survey in late Winter and presenting findings in spring
- Esthela - SAIRO has similar survey data already from 2014
- We need to do the leg work of making sure students do survey; let them know it’s coming from students
- We can do incentives ($100 for 5 $20 gift cards?)
- General questions
  - What would you like for Education department? Future directions? Ask for input about what expertise they think should be better represented
  - Make sure we tell them that new faculty will most likely arrive after current students have graduated, so that they choose areas that are not “selfish”
  - How much debt do you have?
  - What is your monthly income?
  - How much do you spend per month on rent and utilities? (financial stress)
  - What department is your GSR/TA position?
  - Ask students what workshops they can lead; capitalize on students’ skills
- Division-specific questions
  - Urban Schooling: Are you funded? If so, how? How do you feel regarding transparency about funding (from faculty)? How is the climate among students?
  - Bill wants students to be more involved with decision making
What areas do we want students to have an impact in?
Do students feel their interactions with UC Police are respectful or not?

Timeline
- Esthela will create Google doc with list of questions from Google forms
- Co-chairs will get Qualtrix account at beginning of quarter
- GSAE meeting Week 1
- Survey meeting Week 2
- Adrienne will design by Jan 15
- Testing Jan 18-25
- Send on Tuesday, February 2nd
  - Keep open until Monday, February 15th
  - Keep open longer if necessary (by divisions)

5. Upcoming events
   - Study break?
     - Kapua and Estela (HEOC/SSCE) interested in co-hosting a “Wine about Finals” event, logistics TBD
     - Volunteer to organize still TBD
     - NEXT QUARTER
       - Jamie will look into renting masseuse and massage chair
   - Ideas for GSAE workshops
   - Future town halls
     - What involvement can we have as students?
     - How can we make it less hostile and toxic?
       - Power dynamics; intimidating
       - Feels like residual issues are being brought up, rather than talking about current climate
     - Make sure people feel more involved and transparent who is in the room
       - Small group dialogues, etc.
     - Set ground rules
     - Create agenda and let students/faculty submit issues to be included
     - Steer Jerry Kang’s presentation to meet our needs
     - Do it in Moore 100

6. Additional topics
   - Meeting dates/times for Winter quarter
     - Jan 4 at 5-7pm
7. Discuss at next meeting

- Revisit travel grants and budget
  - Incentives for survey?
- Plan winter quarter study break
  - Jamie will look into renting masseuse and massage chair
- TEP ideas for finding new students for next year
- Follow up on search committees
- Louis’ visit
  - Topics to discuss with Louis at next GSAE meeting
- Look over survey

<table>
<thead>
<tr>
<th>Requestor</th>
<th>Division</th>
<th>Event/Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Billy Geibel</td>
<td>SSCE</td>
<td>Goody bags for qualifying exams</td>
<td>$61.70</td>
</tr>
<tr>
<td>Esthela Chavez</td>
<td>SSCE</td>
<td>Wine and dine event</td>
<td>Up to $150</td>
</tr>
<tr>
<td>Esthela Chavez</td>
<td>SSCE</td>
<td>Student headshots</td>
<td>$100</td>
</tr>
<tr>
<td>Michael Moses</td>
<td>SSCE</td>
<td>Pizza for GSAE meeting</td>
<td>$81.67</td>
</tr>
<tr>
<td>Alana Kinarsky</td>
<td>SRM</td>
<td>Food for Conflict Resolution</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>workshop</td>
<td></td>
</tr>
</tbody>
</table>

Unanimously approved

Adjourned: 7:05pm