GSAE Meeting Minutes  
Monday, January 4, 2016  
Moore Hall Room 2016

Start Time: 5:00pm

Present: Anne Blackstock-Bernstein, Michael Moses, Tracy Teel, Bryan Thornton (HDP), Esthela Chavez (SSCE), Talia Stol (SRM), Jamie Gravell (US), Billy Geibel (SSCE), Rebecca Cooper Geller (US)

Representation Absent: HEOC, MSA, TEP, PLI

1. Rep Check-ins and Co-Chair Updates

Esthela - HEOC & SSCE “W(h)ine about Finals” co-event had a good turnout of approx. 35 people. The cross-divisional collaboration was positive and noticed by Dr. Solórzano.

Billy - End of 4th week, there is a potential for cross-divisional collaboration with the SSCE “Professional Headshot” event. They will send out sign-up sheet to their division, and they are interested in knowing if the other divisions want to participate.

- Each division should decide whether they want to participate in the photoshoot

Talia - Two SRM professional development events planned:
- Project Management workshop (Winter date TBD)
- April 28th, Cost-Benefit Analysis workshop

Anne (Co-chair) - Report re: GSA Meeting. GSA Engineering Council is starting a youth shelter, totally student-run. They have a $25K/year budget. They are open to help with grant-writing, assessment, etc. Anne has a hard-copy of their proposal for review.

Contact information to get involved: Louis Tse at ltse1@ucla.edu
See also: https://www.facebook.com/bruinshelter
http://dailybruin.com/2016/01/07/students-start-bruin-shelter-for-westwood-homeless-population/

Michael (Co-chair) Confirmed meeting dates for the quarter. Mondays, 5-7pm
- 2/1
- 3/7

Decision to table Spring Quarter meeting time discussion until later in the quarter

2. Search Committee Updates

Job talks will take place, 11:30am - 1pm
- Qualitative - 4 candidates, dates tba
- Student Affairs - 3 candidates, dates announced: 1/11, 1/25, 2/1
- TEP - 4 candidates, dates TBD
- Quantitative - Michael to talk to Melissa about status of search.

- One student voiced concerns about short turnaround period for announcing job talks.
- Another was concerned with us asking students to contribute when it appears that faculty
proceed without considering our input.

- Michael is thinking about post-job talk survey and is in discussion with Sue Ellen
- We need to encourage students to review CVs and attend student luncheons.
- Send around Jason’s/HEOC Rep MSA Job Talk email (Tracy);
- Create a master calendar for Job Talks for the GSAE Bulletin Board case (TBD);
  https://docs.google.com/document/d/1MHaeAjkF1Mjto86GQ_d6wtiaCAh2X-81DgacnzJaOlw/edit?usp=sharing
- Share information through Facebook page (Talia?);
- Create a shared Google Drive folder with all the candidate information: job announcements, profile, photo, and CVs (Jamie) http://bit.ly/GSEISjobtalks

3. Geffen Academy Statement

- Geffen Academy quick review-- what is it and what is the issue?
- Discuss student request for GSAE to endorse a statement
- Consider request

Overview:

- Geffen gave UCLA $100M to start private, elite 7-12 school, like Lab School.
- May be used to attract faculty and staff as place to educate their children.
- Press said that school and curriculum were being created and supported by GSEIS, although this is not really true.
- Lab School is opposed to it.
- Many GSE&IS students and faculty are opposed.
- CenterX made a statement when it was announced.
- It is being built in the Kinross building currently housing the K-Rec graduate gym. Graduate students are not happy about not being included in the discussions.
- GSE&IS faculty have discussed making a statement in opposition, but the outcome of these discussions is currently unknown.

Central issue under discussion:

- GSAE was approached by a student requesting GSAE to endorse a letter in opposition to Geffen School.
- Co-Chairs wanted to discuss with GSAE Reps about this before speaking on behalf of all GSE students.
- Co-chairs propose drafting a letter describing the situation in detail with the intent of “correcting the narrative,” and making a brief, 1 paragraph statement in opposition.
- Co-chairs to draft statement and send to division reps (Michael)
  - Also send out CenterX statement as a comparison/complement (Michael)
- We will circulate some drafts of a statement internally within GSAE within the next few weeks before taking any steps to make it more public.
- In light of the CenterX statement, what is the purpose of making a statement on behalf of students/GSAE?
- Possible audiences for letter: the Dean?, Partnerships?, Our faculty? Chancellor?
- Division Reps to gather feedback within their divisions before “signing off” on anything
4. **GSAE student survey**
   - Updates re: Chair meeting with Diversity Committee
     - Developments re: questions about funding
     - Proposed timeline for GSEIS Climate Survey
   - Co-Chairs met with Tyrone Howard and Mark Leong during Fall Finals week.
   - GSAE will release our survey immediately following the Climate Survey.
   - The Winter Town Hall will be with Jerry Kang, so we want to wait until the Spring Town Hall to share our results.
   - **Look up actual proposed Climate Survey & GSAE Survey timelines (Any Co-chair)**

   **Survey administration:**
   - Suggestions for outreach strategies: sitting in the computer labs, visiting classes, having iPads available; discussing during various divisional colloquia; RACs; use MyUCLA to make announcements; program an announcement for GSAE survey on exit page of Climate Survey; do it during in-class instructor evals Week 9 or 10?
   - Incentives - 5 Amazon Gift Cards - $20 each **unanimously approved**
   - Find out if there are any procedures for buying/getting reimbursements for gift cards.
   - Figure out how to do the confidential collection of names for raffle drawing in Qualtrics.
   - Qualtrics account is set up for GSAE. Contact Anne for the log-in information.

   - All GSE general questions
     - Professional development workshops
     - Social events
     - Future of department
     - Funding
     - Division-specific questions
       - Reps to go back to their divisions about this.
   - Group provided input on the general/standard questions on draft survey document
   - Updated draft to be circulated before next meeting
   - Lengthy discussion about funding questions. Further discussion scheduled for survey “sub-committee” meeting on Tuesday, Jan. 12 from 2-3pm, Location in Moore TBD. All Reps welcome to attend.

5. **Upcoming events**
   *Did not cover...*
   - Study break
   - Ideas for Winter GSAE workshops

6. **Budget Requests**

<table>
<thead>
<tr>
<th>Requestor</th>
<th>Division</th>
<th>Request Description</th>
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<tbody>
<tr>
<td>Michael Moses</td>
<td>GSAE</td>
<td>GSAE Monthly Meeting Food (01/04/2016)</td>
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<tr>
<td>Name</td>
<td>Organization</td>
<td>Event</td>
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<td>Estela Chavez</td>
<td>SSCE</td>
<td>Whine About Finals social event (DATE?)</td>
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<tr>
<td>Anne Blackstock-Bernstein</td>
<td>GSAE</td>
<td>GSAE Survey Incentives (5) $20 Amazon cards</td>
<td>$100.00</td>
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Unanimous approval of all budget request items.

*Adjourn: 7:15pm*