

BSC Meeting					
11/7/2017		BSRB 483			
President:	Aaron van Loon & Chantle Edillor		Secretary/Note taker:	Alex Chubick	Treasurer: Jennifer Tribble
Members Present:	Alexander Sercel (MBIDP) Jordan Cheng (Oral Biology), Kaley Woods (PBM), Kim Hwang (IBP), Sophie Mako Tanaka (Psychology), Hiromi Murata (Molecular Toxicology), Christine Olson (MCIP), Geoff Provost (MBIDP), Christian Mason (Biomath/Clinical Research), Kathryn Burch (Bioinformatics), Tyler McCraney (EEB), Alena Egner (Psychology), Catharine Krebs (Human Genetics), Joseph Bedree (Oral Biololgy), Catherine Schweppe (Neuroscience), Aaron van Loon (Internal President), Chantle Edillor (External President), Jennifer Tribble (Treasurer), Alex Chubick (Secretary), Lara Bideyan (Career Liaison)				
AGENDA:					
	<ol style="list-style-type: none"> 1. Call to Order 2. GSA Forum Update 3. Fall Event with MPSC 4. Constitutional Amendments 5. Health and Wellness Committee 6. BSC Property and Supplies 7. Winter Quarter Event 8. Budget Update 9. Requisitions 				
Topic 1	Call to Order				
Procedural	<ul style="list-style-type: none"> • Internal President calls meeting to order at 5:05 PM 				
Topic 2	GSA Forum Update				
Discussion	<ul style="list-style-type: none"> • <u>Background:</u> Christian Mason and Chantel Edillor, two of the GSA Representative, provided the BSC with updates from the most recent GSA Forum. • <u>Discussion:</u> <ul style="list-style-type: none"> ○ The objective of the first forum was to inform GSA Representatives on how the GSA operates and to provide information about groups that can be contacted to help solve issues. <ul style="list-style-type: none"> ▪ General Information provided at forum: <ul style="list-style-type: none"> • 1) All graduate students have 250 pages of free printing at the Graduate Student Resource Center (per quarter) and 2) there will soon be free printing for graduate students in the biomedical library. • KREC has officially reopened for graduate student use • There will be new housing space available in Weyburn Terrace Apartments in the future. The space was originally planned for undergraduate housing but will also be offered to graduate students. • If students were issued tickets in overflow parking then they can be paid by GSA. • There was talk of a brewery being installed near campus but more information will be provided at later GSA forums ○ The Hispanic Latinx Graduate Students Association at UCLA (HLGSA) is trying to become a part of the GSA Student Interest Board, which is a GSA strategizing group that collectively plans and launches positive initiatives for our graduate students. <ul style="list-style-type: none"> ▪ For HLGSA to become members of the GSA Student Interest Board, the organization must present to the GSA Vice President of Internal Affairs a petition containing 250 signatures (with graduate student names, University ID numbers, and signatures) of graduate students who support this organization joining the Board. ▪ The petition was presented to BSC representatives and others present at the meeting to sign if they were interested in offering their support to HLGSA. The benefit of supporting the HLGSA is that while the BSC exists to represent our constituent we want to make sure that our constituents feel that they are being represented in all ways possible. ▪ The GSA Forum will vote to approve or reject the proposal at the next GSA Forum meeting (November 8, 2017) 				

	<ul style="list-style-type: none"> ○ The GSA is also considering whether or not to join the UCGPC. The UCGPC consists of several graduate associations that voted to leave the UC Student Association (UCSA). The GSA Office of External Affairs has currently voted against joining the UCGPC and will continue to advocate through the UCSA. While there are dues/fees to pay to be part of these groups they primarily exist to represent the interest of UC graduate and professional students. <ul style="list-style-type: none"> ▪ At the last forum the representatives had a chance to hear from the current interim president of the UCGPC, Rebecca Grady, on why the UCGPC would like UCLA to participate in the organization. The representatives also heard from the GSA Office of External Affairs on why they had decided to not join the UCGPC. ▪ At the next GSA forum, the representatives will vote on whether or not they are interested in the GSA joining the UCGPC. In our discussion no representative was strongly against joining the UCGPC and our representatives will vote for interest in joining this group. ○ An issue was brought forward to the GSA that GSA representatives should be given time before voting on budget issues. Some GSA representatives felt that the GSA should provide representatives time to report back to their respective councils and make sure that they are making a vote that reflects what their council wants. This was not an issue that the BSC is concerned with and we trust our GSA representatives to make the right decisions when casting votes at GSA forums. ○ The next GSA forum meeting is tomorrow (November 8, 2017) and will be attended by Catherine Krebs and Chantel Edillor
Topic 3	Fall Event with MPSC
Discussion	<ul style="list-style-type: none"> • <u>Background:</u> In our previous meeting, the BSC decided to reach out to the MPSC about holding another Fall Event. The MPSC agreed to collaborate with us again to hold a fall event and the following is information on the event. • <u>Discussion:</u> <ul style="list-style-type: none"> ○ The event will be held on December 1, 2017 from 5:00-9:00 PM at the Botanical Gardens <ul style="list-style-type: none"> ▪ One issue that we might have with the venue of this event is lighting but we have lights in our supply which should help to alleviate the issue. ○ Budget: <ul style="list-style-type: none"> ▪ The previous event both the BSC and the MPSC contributed \$150/each (\$300 total). ▪ There was interest in increasing the budget for the event to \$250 <ul style="list-style-type: none"> • The increased budget would help to diversify the event and allow us to offer better beverage/food options to our constituents. • <u>Motion:</u> Motion to increase funding for Fall Event to \$250 made by Catherine Krebs • <u>Decision:</u> Approval to increase funds for the Fall Event won by majority vote (more than 2/3 of representatives). No votes were cast in opposition to increasing the budget but a single abstention was cast. • <u>Discussion (Continued):</u> <ul style="list-style-type: none"> ○ There were no MPSC representatives present at this meeting but we will contact the MPSC to see if they are willing to match our \$250 budget increase.
Topic 4	Constitutional Amendments
Discussion	<ul style="list-style-type: none"> • <u>Background:</u> In the last BSC meeting it was agreed that the rules pertaining to attendance and funding need to be amended. The officers presented options to the BSC to help them decide on how the constitution could be amended. <ul style="list-style-type: none"> ○ The current constitution states <i>“If a department is absent from two or more meetings in a quarter, their funding allocation for that quarter (1/3rd of the departmental annual allocation) shall be returned to the Council general fund for general use. Any department that has not been represented at three consecutive Council meetings must attend three consecutive meetings before their funding allocation will become available for use”</i>. <ul style="list-style-type: none"> ▪ The following amendments were presented to the BSC: <ul style="list-style-type: none"> • <i>“Every department is required to attend at least two meetings per quarter. If two or more meetings are missed for a given quarter, the following quarter’s budget is frozen until the representative has attended three consecutive meetings. (This can span across years as well so if they miss in the spring this would happen the following fall). If a representative misses two or more meeting per quarter for more than one quarter during the year, all remaining funds for that year are forfeited to the general fund. The following academic year’s budget will consist only of the base budget allocated by GSA. If a department has spent all of its</i>

funds prior to missing meetings, there will be a 25% penalty inflicted the following academic year (the following rep will start with 25% of their budget forfeited to the general fund)”

- *“Every department is required to attend at least two meetings per quarter. If two or more meetings are missed for a given quarter, 50% of that quarter’s budget is forfeited to the general fund. If a representative misses two or more meetings per quarter for more than one quarter for more than one quarter during the year, all remaining funds are forfeited to the general fund for that academic year. The following year’s representative must attend three consecutive meetings to get access to their funds.”*

- Discussion:

- The reason we are amending this specific rule is that there have been issues of departments spending their funds and then not attending BSC meetings. The problem is that our previous records have not done a great job of recording these events and we want to make sure that these rules are being followed and that there is a consequence for any representative who violates this rule.
- The BSC expressed interest in making an amendment to resolve this issue but the Council was split on deciding on how strict the punishment should be for departments who violate this rule
 - Some representatives expressed interest in amending the rule that freezes fund until a department representative has attended enough meetings, even if the freeze is transferred to a new representative in the following academic year. On the other hand, other representatives felt that this punishment was unfair and felt that this rule should not be amended.
 - There were also suggestions made to possibly freeze proportions of funds rather than a department’s entire fund.
 - If this rule is being violated by a department’s representative then the BSC also wants to make sure that there is a way to contact the department to make sure they are aware of the issues and possibly assigning a new representative.

- Motion: Vote to amend a rule that freezes a departments funds if a representative misses three consecutive meeting and the freeze remains until the department’s representative attends three more meeting with the freeze transferring through academic years and new representatives. Motion made by Geoff Provost.

- Decision: The motion did not pass with receiving less than 2/3 majority vote (11 votes for, 6 votes against, and 1 abstention). While the motion did not pass the BSC wants to make sure that the current rule in the constitution pertaining to this issue is understood and we will return to this matter at our next meeting.

- Discussion (Continued):

- While voting on this motion we also addressed whether officers should also be able to cast votes along with the BSC representatives.
 - The current issue with this is that we currently have two officers who come from the same department (Chantel Edillor and Alex Chubick in the Human Genetics Department). The constitution is fine with this as long as the GSA has given us permission for this to happen.
 - The BSC representatives didn’t have an issue with officers voting as long as it has been approved by the GSA

- Motion: Motion to allow officers to vote on BSC decision made Alex Sercel

- Decision: Motion passed with more than 2/3rd majority vote (13 votes for, 0 votes against, and 5 abstentions). While the vote did pass officer will contact the GSA to ensure that they approve that two of our officers come from the same department.

- The constitution now states: *“All officers shall be voting member of the Council and any Council committees they are members of.”* This amendment was made to section VI of the BSC constitution.

Topic 5	Health and Wellness Committee		
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| Discussion | <ul style="list-style-type: none"> • <u>Background:</u> In our previous meeting we also voted to establish a Health and Wellness Committee headed by Geoff Provost. Geoff provided us with an update on the committee’s current endeavors to promote health and well-being to our constituents. • <u>Discussion:</u> <ul style="list-style-type: none"> ○ The committee is currently planning on holding event towards the end of Fall Quarter around the time of finals. The committee is in contact with a student from the Neuroscience department to |
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	<p>teach a yoga class for our constituents. The class will promote both physical and mental health. The committee is also hoping to promote existing structures and initiatives at UCLA that promote health and wellbeing.</p> <ul style="list-style-type: none"> ○ The committee will keep the BSC updated as this event continues to be planned.
Topic 6	BSC Property and Supplies
Discussion	<ul style="list-style-type: none"> • <u>Background:</u> The BSC possess supplies that is currently spread between multiple locations. There is a need to inventory these supplies and to also move everything to a central location that any representative is able to access. • • <u>Discussion:</u> <ul style="list-style-type: none"> ○ Locations: <ul style="list-style-type: none"> ▪ Three containers with supplies are currently in the Ophoff Lab located in Gonda. ▪ Buckets owned by the BSC are currently in the Yang Lab located in Terasaki. ▪ Aaron also has supplies that can be added to the previously mentioned containers. ○ Central Storage of BSC Property and Supplies: <ul style="list-style-type: none"> ▪ The following locations were suggested for storage: <ul style="list-style-type: none"> • GPB Storage Space • Any BSC Departments that might have available storage • Boyer Kitchen • The issue with some of these locations is that they can only be accessed at certain time so it will require planning in advance to ensure the supplies can be accessed • Aaron will contact people about these storage spaces ○ The BSC officers will collaborate to inventory and move this supplies to a central storage location.
Topic 7	Winter Quarter Party Ideas
Discussion	<ul style="list-style-type: none"> • <u>Background:</u> Although it is still the Fall Quarter the BSC decided that it would be beneficial to start making plans for our Winter Quarter Event. • <u>Discussion:</u> <ul style="list-style-type: none"> ○ The main objective of this discussion was to establish a date for the event. The BSC decided to host the event on January 19, 2018. ○ More specific times and a venue to host the event will be discussed at later meetings ○ We are also considering of sending out an RSVP to get a general idea of the number of people that we can expect to see at this event. By sending out an RSVP we hope that it will give a better idea of how to budget for this event.
Topic 8	Budget Update
Discussion	<ul style="list-style-type: none"> • <u>Background:</u> Before the meeting Jen sent out the most recent budget for the representatives to review and bring up any issues or concerns that they had pertaining to the budget. • <u>Discussion:</u> <ul style="list-style-type: none"> ○ No issues were brought up with the current budget ○ The BSC has currently spend ~\$470 but this does not include our additional fund ○ We will also be seeing an increase in the budget come January
Topic 9	Requisitions
Discussion	<ul style="list-style-type: none"> • Geoff Provost, MBIDP, MBD Fall Social: Cash Advance \$360 for food and beverage • Joe Bedree, Oral Biology, Oral Biology Social: \$256.54 for food and beverage • <u>Motion:</u> Motion to approve requisition by Jennifer Tribble • <u>Decision:</u> Unanimous approval of requisitions • <u>Motion:</u> Motion to end meeting by Aaron van Loon • <u>Decision:</u> Unanimous approval to bring meeting to an end at 6:04 PM